

CHARTER COMMISSION  
CITY AND COUNTY OF HONOLULU



TUESDAY, MARCH 8, 2005  
COUNCIL CHAMBERS  
THIRD FLOOR, HONOLULU HALE  
4:00 P.M.

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CITY CLERK  
HONOLULU, HAWAII

A G E N D A

1. Call to Order by Chair Pro Tempore
2. Approval of Minutes
3. Election of Officers
4. Ratification of Prior Actions of the Commission
  - a. First Meeting/December 20, 2004
    - (1) Vote to proceed with meetings of the Charter Commission pending Council confirmation of the 13th member.
      - (a) Commission actions are to be ratified by the full 13-member Commission.
      - (b) Commission will proceed with election of a Chair Pro Tempore and establishment of a Budget Subcommittee
    - (2) Election of Donn Takaki as Chair Pro Tempore
    - (3) Establishment of a Budget Subcommittee renamed Personnel Subcommittee.
      - (a) Donn Takaki, Chair. Members, Darolyn Lendio, Jeff Mikulina

- (b) Subcommittee is tasked to facilitate the Commission's preparation of a proposed budget for approval by the Council by investigation budgets of prior Charter Commission, gathering information on personnel matters including recruiting, selection and hiring of Commission staff, and report their findings at a subsequent meeting of the Commission.

(4) Deferral of election of officers

(5) Deferral of adoption of rules of practice and procedure

b. Second Meeting/January 31, 2005

- (1) Deferral of discussion of pending Council resolutions to initiate charter amendments pending adoption of Commission rules of practice and procedure

(2) Establishment of Subcommittees, chairs and members.

(a) Personnel (formerly Budget): Chair Donn Takaki; members, Darolyn Lendio, Jeff Mikulina.

(b) Budget: Chair James Myers; members Andy Chang, Darolyn Lendio.

(c) Rules: Chair Jared Kawashima; members Malcolm Tom, Jeff Mikulina.

(d) Calendar: Chair Jan Sullivan; members Amy Hirano, Gordon Grau.

(3) Approval of Report of the Personnel Subcommittee

(4) Calendar Subcommittee is tasked with reviewing the Council proposed timetable dated January 11, 2005, for actions of the Commission.

(5) Subcommittees on Budget and on Personnel are to meet jointly to research a proposed Commission budget and report it's findings at a subsequent meeting of the Commission.

c. Third Meeting/February 8, 2005

(1) Approval of proposed Charter Commission budget.

- (2) Approval of the Amendment of the Proposed Budget to include \$100,000 for legal fees in May 2006
  - (3) Approval regarding notification of the Commission's interest in leasing office space located at 820 South Beretania Street
  - (4) Approval of Report of the Personnel Subcommittee dated February 8, 2005
  - (5) Establishment of monthly Commission meetings to be held on the second Tuesday of every month at 4:00 p.m.
5. Subcommittee Reports
  - a. Budget Subcommittee
  - b. Personnel Subcommittee
  - c. Rules Subcommittee
  - d. Calendar Subcommittee
6. Public Testimony
7. Schedule for Future Meetings
  - a. Sunshine Law Briefing by the State Office of Information Practices
  - b. Next Meeting of the Charter Commission
8. Adjournment